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MEMORANDUM

22 October 1953

TO: EE/ADMIN

25X1A9a

Mr.

FROM: Chief, EE, 25X1A

25X1A

25X1A

Pursuant to our conversation of a week ago, we are requesting that on the EE T/O, now classified as Clerk-Typist GS-5, be changed to Intelligence Assistant-Translator. This is being requested because the present incumbent of this slot, Mrs.

25X1A9a is in fact a translator with intelligence screening duties and was hired for that purpose and was only placed in the present slot because it was the only one available at the time.

It is also requested that the grade of Slot 163 Ol be raised to GS-6.

25X1A9a

HER: jn



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